

Kenansville Parks and Recreation Department
Electrical Policy and Procedure for Facility/Property Reservations

Name: _____ Date of Reservation: _____

The Parks and Recreation Department will make reasonable efforts to provide power if outlets are available at the facility/property. Please list all equipment that will require electricity below so that we may determine the total electrical needs and if our facility/property can support the use of equipment.

There will be no refunds if the user causes a power overload.

Please call 910 – 296 – 0369 or 919- 685-0506 should you need emergency assistance from the Parks and Recreation Department.

Reservation Includes: Ball Field 1 _____ Ball Field 2 _____ Ball Field 3 _____

List all items will bring that will require electrical power:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

Signed: _____ Date: _____

For Office Use Only:

Request Approved by Town Manager: _____ Date: _____

User Fee: _____ Paid Cash: _____ Paid Check (Check #): _____

Staff Assigned if Needed: _____

Request Denied by Town Manager: _____ Date: _____

If Denied, Reason Given: _____